

Report to:	COUNCIL
Relevant Officer:	Lorraine Hurst, Assistant Chief Executive (Governance) / Monitoring Officer
Relevant Cabinet Member:	Leader of the Council
Date of Meeting:	15 May 2024

PROGRAMME OF MEETINGS 2024/2025

1.0 Purpose of the report

1.1 The Council will be asked to consider a programme of meetings for 2024/2025 and to note provisional meeting dates from May to July 2025.

2.0 Recommendation(s)

2.1 To approve the calendar of meetings for 2024/2025 as attached at Appendix 12a and the start times as set out.

3.0 Reasons for recommendation(s)

3.1 To have in place scheduled meeting dates to enable the Council's committees to transact their business during the municipal year.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

To not schedule meeting dates, although this will not allow Council and its committees to plan their business and meeting dates for the municipal year ahead.

4.0 Council priority

4.1 The programming of formal Council, Committee and Executive meetings will help the Council achieve all its priorities.

5.0 Background information

5.1 A proposed programme of meetings is set out at Appendix 12a with the start times for all committees listed at the end of the Appendix. A similar cycle as before has been proposed for committees.

5.2 It is for the Leader of the Council to schedule Executive meetings and the Executive for Shareholder Committee meetings (or the Committee itself) although proposed dates have been listed in the programme for completeness.

Does the information submitted include any exempt information?

No

List of Appendices

Appendix 12a - Calendar of Meetings 2024/2025

6.0 Financial considerations

6.1 There are no additional financial considerations.

7.0 Legal considerations

7.1 The Council's Constitution provides for the annual meeting to formulate a schedule of Council and committee meetings for the forthcoming municipal year.

8.0 Risk management considerations

8.1 Failure to put in place a schedule of meetings will put at risk the ability for the Council to transact its business efficiently.

9.0 Equalities considerations and the impact of this decision for our children and young people

9.1 None.

10.0 Sustainability, climate change and environmental considerations

10.1 None.

11.0 Internal/external consultation undertaken

11.1 No further consultation has taken place with this item as the schedule of meetings is in accordance with previous practice.

12.0 Background papers

12.1 None